

Hornsea Burton and Skipsea Federation



Prospectus 2022-23



HORNSEA BURTON AND SKIPSEA PRIMARY SCHOOL FEDERATION



Letter from the Head of Schools, Victoria Hart

Dear Parents,

I am very proud of our successful schools and I believe we can offer your child a learning experience of the highest quality within a small, friendly school. It is an exciting time for the Hornsea Burton and Skipsea Primary School Federation as we have formed a collaboration with our local secondary school, Hornsea School and Language College (HSLC). We believe the collaboration provides further opportunities for both staff and pupils and helps us to have an even greater impact on the local community.

All three schools are rated 'Good' by Ofsted and are hubs of the local community. Most importantly, we have happy, confident and well-behaved pupils who love coming to school. As a school community we strive to make both Hornsea Burton and Skipsea Primary Schools special places for our young children to learn and succeed. We provide a safe, caring environment with a wide range of learning experiences for all children.

A strong sense of identity is nurtured in all our pupils. They are encouraged to develop a broad set of skills to enable them to become confident, considerate young people, well equipped to face an ever-changing world. We believe that everyone who attends one of our schools can, and should, achieve success and that by promoting a culture where all associated with the school can learn and develop as individuals, we are all be proud to be associated with it.

Parents are encouraged to be active partners in their child's learning through effective communication, regular information about the child's learning and progress, homework activities and a strong emphasis on developing the child's reading skills from an early age. Parents also support the school by attending regular assemblies, concerts and showcase sessions, and helping in school in a variety of ways.

The Collaboration has a very talented and dedicated team of staff who, at all times, constantly strive to ensure that our students realise their full potential. We ask all students and staff to be useful and kind and engage with our effective centralised behaviour system, Positive Discipline, which ensures consistency and consistently rewards good behaviour. Our school is a calm and enjoyable place to both learn and work within.

We believe we are at the start of a very exciting journey for both our students and staff and, therefore, this is an excellent time and opportunity to be joining the Hornsea Burton and Skipsea Primary School Federation. I am proud to be a part of a collaboration of schools that values the whole child, striving to enable every child to achieve their full potential. All learners, all aspiring, all valued, all achieving.

Victoria Hart
Head of School





The Hornsea Burton and Skipsea Primary School Federation

The Hornsea Burton and Skipsea Primary School Federation was formed in July 2013 and has a shared Governing Board. Both schools have been rated as 'Good' by Ofsted for their last two inspections.

Numbers on roll: 69 (Hornsea Burton) and 62 (Skipsea)

Mission: "A special place to learn and succeed"

School Aims:

- Provide a high quality of education ensuring that all learners have equality of opportunity and personal growth;
- Encourage everyone to achieve in a happy, safe, secure and caring environment;
- Equip the school community with a passion for learning to enable them to become independent, resilient learners who strive to reach their full potential in life;
- Promote respect for all, self-esteem and emotional well-being, to enable achievement of high standards of behaviour and positive attitudes;
- Celebrate differences and diversity and equip learners with the core values so that they positively participate in and contribute to life in modern Britain and the wider world.

The Hornsea Burton, Skipsea Primary and HSLC Collaboration

A decision was made in February 2021 for The Hornsea Burton and Skipsea Primary School Federation to form a Collaboration with Hornsea School and Language College (HSLC). The driving force behind this Collaboration is to provide more opportunities for both our students and staff and to enable everyone to benefit from a mutually supportive ethos across the schools. The Collaboration shares the vision that our students and their learning must come first and we strongly believe that by working together we can help all of our students become the very best they can be.

Together the three schools will have a combined 30 years of 'Good' collective expertise and experience and we believe that through working collaboratively we can successfully safeguard and enhance the long-term future for both our students and staff and the wider school community.



We are very fortunate to have a picturesque school ground with large playing fields, a peace garden and outdoor play areas. We are continually striving to develop our school environment.

Contact details

Head teacher: Mrs. Victoria Hart
 Chair of Governors: Mrs. Morgan-Muir

Age-range: 3-11
 Number of classes: 4

Current OFSTED rating: Good



	Hornsea Burton Primary	Skipsea Primary
Assistant Head	Miss. Laura Hatfield (Curriculum and assessment)	Mr. Chris Tarrant Teaching and Learning
Address	Hornsea Burton Primary school Hornsea Burton Road Hornsea HU18 1TG	Skipsea Primary Hornsea Road Skipsea Driffield YO25 8ST
School Telephone	01964 536594	01262 468394
School email	hornseaburton.primary@eastriding.gov.uk	skipsea@eastriding.gov.uk
School website		
Admin staff	Mrs. Marsh	Miss. Tomlinson
School business manager	Mrs. Inns	Mrs. Inns
Caretaker	Mr. Naylor	Mr. Newby

Safeguarding lead	Mrs. Hart Mrs. Marsh	Mrs. Hart Mrs. Gomm
SENDCo/ Designated teacher for Looked After children	Mrs. Hart	Mrs. Hart
ELSA pastoral support	Mrs. Toth	Mrs. Gomm

Nursery and EYFS lead	Miss. Taylor	Mrs. Woolsey
Nursery nurse	Mrs. Kell	Mrs. Hall
Class 1: Year 1 & 2	Mrs. Fallon	Mrs. Smith
Class 2: Year 3 & 4	Mrs. Stokes	Mrs. Van-Heerden Miss. Evans
Class 3: Year 5 & 6	Miss. Laura Hatfield	Mr. Tarrant

Teaching Assistants	Miss. Cahill Mrs. Wheatley Mrs. Burton Mrs. Whitehouse Mr. Featherstone Mrs. Schofield Mrs. Toth Mrs. Blanchard	Mrs. Warkup Mrs. Hunt-Jones Mrs. Gomm
Breakfast club	Mrs. Toth	Mrs. Hall
Kitchen staff	Miss. Hamlett	Mrs. Lawday (Cook) Mrs. Chadwick
Midday supervisor	Miss. Leach (Senior MDS) Miss. Cahill Mrs. Wheatley Mrs. Burton Mrs. Whitehouse Mr. Featherstone Mrs. Toth Mrs. Blanchard	Mrs. Hunt-Jones (Senior MDS) Mrs. Gomm Mrs. Hall

Curriculum teams:

Subjects		Leaders across the federation	
English	Library Reading Writing Interventions	Mr. Tarrant	
Mathematics	Mathematics 4 Operations Reasoning Interventions	Miss. Hatfield	
Humanities	History Geography	Mrs. Stokes History	Miss. Evans Geography
Spiritual, moral, cultural personal dev	RE PHSE PE	Mrs. Hart PHSE & RE Mr. Robinson PE	Mrs. Hart PHSE & RE Mr. Robinson PE
Creative	Art Music	Mrs. Fallon Art	Miss. Evans Music
STEM	Science Computing D & T	Mrs. Stokes computing Miss. Taylor D&T	Mrs. Smith Science Mr. Tarrant supporting computing
	MFL	Mrs. Fallon	Mrs. Van-Heerden
Educational visits		Miss. Hatfield	Mr. Tarrant

Governing Board:

		Sub-committees	Subject leads
Mrs. Morgan-Muir	Chair	Finance and general purpose (F) Strategic challenge and improvement (SCI)	Safeguarding, Health and safety, E-Safety, Parental engagement, educational visits,
Mrs. Hylton	Co-opted	SCI Chair	English and Creative team
Rev. Minett-Stevens	Co-opted	F Chair	Disadvantaged, Sports premium, catch up premium, Mathematics, RE, SMS&C, Collective worship and wellbeing
Mrs. Salvidge	Co-opted	F	MFL
Mrs. Pollard	Co-opted	SCI & F	STEM, EYFS
Mrs. Thompson	Parent	SCI	Humanities
Mrs. Hart	Head	SCI & F	Head teacher
Mr. Tarrant	Staff	SCI	staff governor



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Admissions

Hornsea Burton and Skipsea Primary School Federation adopts the current East Riding Local Authority policy for admissions. Under present arrangements, your child can be admitted the term after their third birthday into our FS1 Class. Children entering the FS1 Class are offered 5 sessions (15 hours funded). We also offer 30 Hours Free Childcare/Tax-Free Childcare for those parents who meet the criteria.

To check if you are eligible, please visit <https://www.childcarechoices.gov.uk>
For Tax-Free Childcare, please visit www.childcare-support.tax.service.gov.uk

(See EYFS section on page 14)

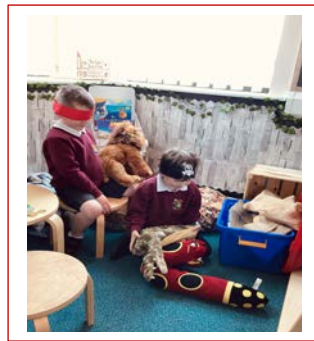


Applications have to be made through the East Riding Local Authority. The application process is explained on the East Riding website. Schools have application packs for September starts if needed.

If you wish to make an in-year application or have missed the deadline for September starting, then please contact the school admissions team on:

Email contact: schooladmissions@eastriding.gov.uk

Telephone contact: (01482) 392100



Safeguarding children

Please see our Child Protection and Safeguarding Policy that ensures we follow East Riding guidelines and procedures in keeping children safe. If we feel that any child has suffered any kind of abuse, we will report the matter to the appropriate agency.

Our Designated Safeguarding Lead is: Victoria Hart (Headteacher) and

Deputy Designated Safeguarding Lead is: Mrs. Marsh (Hornsea Burton) or Mrs. Gomm (Skipsea)





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Uniform

We are proud of our schools and their identity. Uniforms help on promoting pride, self-confidence, and a feeling of belonging within the student body. These factors contribute to students' wellbeing, removing the additional pressures of deciding what to wear and added stress of meeting the expectations of their peers. School uniform also helps pupils to be in the right frame of mind for learning.

Our colours are:

Burgundy - Sweatshirts (with school logo) or cardigans or jumpers

White - Polo shirts, socks

Grey - Skirts, trousers, pinafore dresses, socks or tights

P.E. - Plain white t-shirt and black shorts

In summer pupils may wear yellow dresses (Hornsea Burton) and pink (Skipsea).

Footwear

We ask that children have sensible shoes in a dark colour, preferably not trainers. Indoor shoes (e.g., sand shoes) are needed to change into. Trainers are needed for outdoor P.E. and games.



Wearing jewellery of any kind can be dangerous for your child as it may get caught or accidentally pulled which can cause a painful and unpleasant accident. For these reasons jewelry is not permitted with the exception of stud earrings. Children may also wear a traditional (non-smart) watch. Children are not allowed to wear any kind of makeup or nail varnish.



Attendance and punctuality

It is very important that your child always arrives at school on time. It is equally important for all children to attend every day in order to progress and reach their potential.

Please call our school office leave a message before 9.30 am if your child is unable to attend, stating the reason why. If we do not receive a reason for absence, it is counted as unauthorised. We are required to account for every child's absence and late arrival so your co-operation is essential.

Any child who is late for school must be signed in at the school office before proceeding to class. As part of our safeguarding procedures, the Attendance Officer carries out first day calling to all pupils who are absent but for whom no reason for absence has been received.

The Attendance Officer monitors pupil absence and contacts

ATTENDANCE EVERY DAY COUNTS!



Expected attendance means having no more than seven days off this school year!

Due to the effects that absence has on pupil achievement, the Government and our Local Authority have updated their policy on Term Time Holidays. Recent Government legislation states that holidays taken during term time will no longer be authorised (unless there are exceptional circumstances) and could incur a £60 penalty notice.



The school day

Breakfast club

We have a breakfast club for early starters. The cost for this session is £4 for the first child and £3 for additional siblings. Parents can book children into this club on a weekly basis. Changes can be made up to 24 hours beforehand.

Open and closing times

At Hornsea Burton Primary School the school gates open at 8:30am, children will wait in the playground for their class teacher to collect them at 8.45am to go into class to be ready for a 9.00am start. At Skipsea Primary School the gates will open at 8.45am and children can go into class to be ready for a 9.00am start. Hornsea Burton Primary School's day ends at 3:20pm and Skipsea Primary School at 3:30pm. If you would like your child to be collected by anyone other than yourself, we would ask that you inform the office or the teacher at drop off.



Nursery

Morning session: 8:50am-11:50am

Afternoon session: 12:20pm-3:20pm

Children can stay to school dinner if you wish. See the admin staff or class teacher to arrange this.

EYFS, Key Stage 1 and Key Stage 2

8:30am (HB) 8:45am (Skipsea) Gates open and children go in to get settled and ready for their learning.

9:00am Start time.

9:00am-10:30am Morning session.

10:30am-10:45am Break time

10:45am-12.00 noon Morning session.

12.00 noon-1.00pm Dinner.

1.00pm-3:20pm Afternoon session.

3:20pm Hornsea Burton school ends.

3:30pm Skipsea school ends.



School meals

Our Skipsea Primary School make well-balanced and nutritious meals with good portions. These are brought through to Hornsea Burton Primary School. We have School Money, an online scheme, to make payment easier. See the office for more details. If you receive Income Support or Job Seekers Allowance, then you could be entitled to free school meals. Please enquire at the school office for further information. The school attracts extra funding for books and resources for each child that takes up a free meal so it is important that families eligible for free meals take up this entitlement.

Alternatively, children may bring a packed lunch in a labelled lunch box (with name and class number). We encourage children to have healthy food and healthy snacks as part of a balanced meal. Nuts are not allowed in case a child has a nut allergy.

Parents in Partnership

We are firmly committed to building a partnership between home and school with the aim of developing shared expectations, of enhancing the quality of education, and of achieving high standards. We would like the partnership to take a variety of forms including:

- the sharing of books and undertaking other appropriate activities to support your child at home
- help around the school – for example reading with individual children
- attending consultation evenings, open days and work showcases
- shared learning opportunities
- attending meetings and workshops
- attending celebration assemblies and performances

We believe in good communication with parents. This takes many forms:

- Half termly newsletter
- Class newsletters
- Emails and text messages as reminders
- Staff will be on the school door at the start and end of the day. They may not be able to see you straight away but will make an appointment to discuss any issues at a mutually convenient time.



Being a part of the community

As a school we support many community events, teaching the children the importance of being contributing citizens. We have been involved in litter picking, beach cleans, Church services, choral singing in the local area, charity events, summer carnival and local performances.

We welcome members of the community to be involved in school life, partnering in educating our children. We have a careers curriculum that educated children about the world of work and developing the skills needed to be aspirational. Visitors come into school to talk to the children about their jobs and what they need to do to achieve their dreams. Open the Book come into school to share Bible stories with the children.



Special Educational Needs

At Hornsea Burton and Skipsea Primary School Federation we use a variety of teaching methods to respond to group and individual needs. Classes benefit from the support of Classroom Assistants and all the staff work together as a team to ensure continuity and progression. A variety of strategies are used when working with the children including whole class teaching and small group work according to need. We believe in scaffolding children's learning to enable them to both access and achieve across the curriculum.

Any children who have barriers to their learning and are experiencing difficulties will be identified quickly and assessed as early as possible to provide work appropriately matched to their ability and appropriate scaffolding. If you are worried about your child's learning:

- **Talk to your child's teacher** -Many problems can be sorted out as they arise. It is important that you speak to your child's class teacher or the SENDCo as soon as you think there is a problem. They will work with you and decide how best to assist your child.
- **Read the School's Policy on Special Educational Needs & Disability and the SEN report** -The School's policy on Special Educational Needs & Disability is regularly reviewed by staff and governors. For reference, a full copy is available at the school Office and on the website.
- The class teacher will work with the **SENDCo (Special Educational Needs and Disability Co-Ordinator)** and parents/carers to ascertain as to whether any interventions need to be implemented.
- In most cases your child will benefit from the extra help they have received. In some cases, more support will be needed and your child may benefit from working with a specialist member of staff. In a small number of cases, we may, with parent permission, refer to an **outside agency** or a formal assessment may be advised.

At all times you will be kept up to date with what is happening concerning your child's education and you



Behaviour

We have excellent behaviour in school by using "Positive Discipline". This is the system by which pupils know what is expected of their behaviour and conduct in and around school. It is the way pupils receive recognition and praise for all of positive contributions to lessons and to the school. It is one of the ways staff will be able to tell pupils that they have done well and reward successes. This praise is recorded in their school planners and allows daily communication of the successes every child has had in school.

It is important that our school community is a safe environment for everyone to come together to learn. By ensuring we all have the same rules to follow and the same ways of being rewarded, this will help make our school a 'special place to learn and succeed'.

Class teachers give reward stamps for a whole range of things, from displaying kindness to each other, being a valuable and positive member of your class, and contributing to the learning taking place. Reward stamps are also given for excellent pieces of work, to recognise an individual achievement, or for attendance and participation in clubs and school events.

Our school rules are:

Be kind
Be safe
Be the best you can be

If children are unable to meet the expectations given in the school rules, then they will receive a series of warnings. If they do not make the right behaviour choices after being warned, this may mean they receive a sanction.



Extra-curricular activities

We offer a range of activities throughout the year to encourage a variety of interests. We have sport coaching organised for all children in which they have skill training across a range of sports e.g., football, hockey, netball, cricket, rugby, golf and yoga. Our close links with the HSLC allows our children greater opportunities to be involved in a wide range of experiences including Performing Arts and D&T events.

We also team up with PE Sports Partnerships and participate in intra-school events, giving children many different sporting experiences. We arrange safety training for our younger children e.g., Pedestrian skills, and cycling training for our older children. We also take part in swimming lessons, usually in years 3 and 4. Other clubs running are choir, graphic novel club, STEM club, art club, science club, dance club and many more, depending on the requests of the children.

We are so lucky to have a forest school on both sites where all children enjoy planned outdoor education activities.



Homework

Hornsea Burton and Skipsea Primary School Federation (HBSFed) is a vibrant, enthusiastic, forward thinking, and safe learning environment in which pupils are given every opportunity to complete a fulfilling education. We believe that homework plays an important part in education and the benefit of doing homework must be instilled at an early age so that independent study can be achieved.

We are also aware that pupils have opportunities and experiences outside of school that are equally important in developing and enriching their lives. We will give careful consideration to ensuring homework is well-balanced across the school.

Homework offers the opportunity to extend curriculum development, individual learning and promote parental involvement.

Our main purpose of homework is to: provide an opportunity for children to consolidate, reinforce and build upon their learning in the classroom; develop children's ability to plan and organise their work, developing self-discipline, routines, and study skills; enable parents and carers to be informed about learning happening in class and to participate in their child's learning, providing a link between home and school.

Year Group	Homework
FS2	Reading Little Wandle books each night & Tricky Words (when appropriate) Phonics (Little Wandle sound sheets) Number Bonds work (Numbots)
1 & 2	Reading Little Wandle or school reading books each night Word practice/Spellings/Tricky Words (whichever is appropriate at the time of the year) Number bonds work (Numbots) English or Maths or Topic – 1 piece each week
3 & 4	Reading school reading books each night Spellings Times tables (TTRS) English or Maths or Topic – 1 piece each week
5 & 6	Reading school reading books each night Spellings Times tables (TTRS) English or Maths or Topic – 1 piece each week





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Our Curriculum



Schools, are required by law to teach the National Curriculum to all children of five years and over. At the centre are the 'core' subjects of English, Maths and Science as well as Computing and Religious Education. The Foundation subjects comprise of History, Geography, Art, Design Technology, Music, Physical Education and Personal, Social and Health Education (PSHE), Relationships and Sex Education (RSE) and Modern Foreign Languages in KS2 (French).

At Hornsea Burton and Skipsea Primary School Federation, we aim to ensure that our children receive a school curriculum that is designed to broaden their horizons and extend the boundaries of their lives. We aim to equip pupils with the knowledge and cultural capital they need to succeed in life. We believe that our children deserve to learn more than that published in the National Curriculum. We have worked to ensure the curriculum we offer is enriched and personalised to our children and that it prioritises the things we want our children to experience during their time with us.

Based on the needs of our children we have identified 3 drivers to underpin our curriculum in all areas of school life. These are:

- Aspirations
- Cultural awareness and diversity
- Health and Wellbeing

Developing both the skills to read and a lifelong love of reading is at the core of both the curriculum and the ethos of HBFED. We pride ourselves on our book-rich environments, including brand new libraries and extensive class bookshelves stocked with the very best available children's literature. Through our carefully developed school reading spine, we ensure all children are given the chance to fall in love with a wide range of exceptional stories, characters and adventures. Children in every class engage with class novel every half term, as we firmly believe that the shared experience of story is one of the most magical learning experiences possible.

Furthermore, we draw books from creators and settings all around to world to ensure a rich, diverse and vibrant range of reading experiences for every single one of our children. Our driving aims to raise aspirations and develop a broad and diverse awareness of different cultures is encapsulated within the books we read. Coupled with our fantastically resourced phonics scheme, a HBSFED child is exposed to a wealth love reading experiences from the moment they start at our school.



Early Years Foundation Stage

EYFS

At Hornsea Burton and Skipsea Primary School Federation, we encourage imagination, creativity, independence, and social development in an engaging and stimulating environment.

Our sessions are organised so that the children can access a range of independent and adult-led activities which introduce them to new experiences and skills helping them to grow.



Our Classroom

Our Foundation Stage Unit offers an exciting learning environment which provides a wide choice of high quality learning opportunities that encourage the children to develop their skills as active learners, explorers, creative individuals and critical thinkers.

Our children have access to a range of resources which cover all essential areas of the curriculum; Phonics, Reading, Writing, Maths, Creative and Role-Play Areas, as well as a Sand and Water Area.

The equipment is easily and independently accessible and ongoing topics and provision enhancements in each area, enable the children to investigate, explore and create at their own pace.

Our teaching and learning areas are carefully planned so that the children can be independent learners and build the skills required to be successful and resilient learners.



Our Outdoor Area

The outdoor learning environment offers great space and freedom for our children to express themselves and offers a range of activities which benefit their health, physical development and knowledge of the world around them. Our activities are inclusive of weekly Forest School expeditions, topic related trips into the local area and further afield locations as well as all-weather access to our regular outdoor provision which enables our children to learn outdoors in every season, during all weather and all year long, enhancing their learning potential.

We have a fabulous Mud Kitchen, Sand and Water areas, lots of construction materials as well as outdoor Maths and Writing areas to help further develop essential curriculum and fine motor skills. Our outdoor learning 'Book Nook' promotes access to quality literature everywhere and highlights the importance of reading for pleasure which is actively promoted across the schools.

We also have an independent access multi-skills shed with obstacle course material and resources to help the children secure strong gross motor skills.



Parents wishing to visit the school should telephone the school office to arrange an appointment to meet with the Head teacher. We offer a home visit to children new to the Early Years Foundation Stage. We feel that it is important that the first contact that your child has with the members of staff who will be teaching your child during the school day, is in the security of their own home. The meeting will give you and school staff the opportunity to exchange vital information so that staff can begin to plan a personalised learning programme for your child right from the start.

